**Charles E. Walters**

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**WORK EXPERIENCE**

**Prep Cook**

* Worked as a team to fill orders.
* Prepared chicken, mashed potatoes, coleslaw, corn, onion flowers, French fries, sauces, and produce.
* Able to monitor various stations simultaneously keeping track of cook times to produce foods to meet health code cook temperatures.
* Worked as a breakfast cook, responsible for preparing eggs, hash browns, pancakes, bacon and sausage, and other breakfast dishes.
* Responsible for preparing work area for the day as well as cleaning and sanitizing area for closing stations.

**Forklift Operator**

* Transported materials in packaged form to and from specified destinations.
* Verified load against shipping papers and prepared receipts for load pick-ups.
* Maintained truck logs according to state and federal regulations.
* Inspected truck equipment and supplies for defects and reported damages or repairs needed to management.
* Loaded and unloaded freight on and off trucks using pallets and skids.

**Contractor**

* 8 years of experience in both commercial and residential roofing from hot tar to shake, asphalt, and metal roofing.
* Able to write and present bids to customers and make alterations to fit individual budgets.
* Experienced installing both vinyl and aluminum siding.
* Possess mandatory OSHA safety certification card.

**Manufacturing**

* Able to calibrate machines to material specifications.
* Quickly learn new work stations and able to operate and monitor multiple positions simultaneously.
* Assigned to train staff on specific work stations.
* Reduced waste through thorough cleaning and prep work of machine.
* Knowledgeable of OSHA standards and able to keep with both local and federal requirements.

**Maintenance**

* Knowledgeable of cleaning and maintenance schedules as well as appropriate chemical applications and precautions.
* Advised management of minor and major repairs or additions to building operating systems.
* Requisitioned supplies and equipment needed for cleaning and maintenance duties.
* Attended and implemented all safety training classes.
* Secured facilities and grounds in an effort to minimize property damage, equipment damage, and potential liability.

**Inventory Specialist**

* Communicate effectively in both verbal and written form with coworkers and supervisors.
* Responsible for reporting inventory by tracking and recording raw materials, products produced, and on hand repair parts to ensure no delays in production.

**WORK HISTORY**

Prep Cook Churches Chicken Gladstone, MO 2016

Forklift Operator Focus Industrial Kansas City, KS 2008 – 2012

Maintenance Connie Grafke Kansas City, KS 2003 – 2016

Inventory Specialist WIS Inventory Lenexa, KS 2011

Cashier Wendy’s Kansas City, KS 2009 – 2010

Cashier/Front Line Kentucky Fried Chicken Kansas City, KS 1991

Prep Cook Piccadilly Wichita, KS 1990

Breakfast Cook Village Inn Wichita, KS 1990

**EDUCATION/ AFFILIATIONS**

***Forklift Certification,*** Williams Seasonings/Schlagle Lock/Focus Industrial, Lenexa, KS